

Claverham Village Hall

Executive Committee Meeting

Minutes of the meeting held on February 8 2007

Present: Chris Olive, Becca Pope, Mark Jenkinson, Jean Watson, Andrew Pope, Brenda Smith, Barry Sullivan, Kath Panes, Bryan Mellor

Apologies: Steve Hunt, John Bowhay

Before the start of the meeting CO announced that GB had approached him with a suggestion that Dave Stanley become a third Director of Claverham Village Enterprises. There were no objections.

Minutes: Agreed as correct

Tandy Burdge introduced Becca Pope, the new chairperson of Clavertots who has now replaced her as their representative on the committee

Matters Arising:

JW – brought the members up to date with the situation regarding the Youth Worker. She had been disappointed to discover that there were actually 3 youth clubs in Yatton with youth workers attached to all of them – while Claverham remains youth club free! She had found an available table tennis table in Portishead with which Monica Stanley was dealing with a view to bringing it here. It was agreed that KP would contact Phil Humphries at North Somerset to discuss how to help distribute youth facilities more fairly.

JW also explained that the Parish Council were looking at the concept of a 'Play Pod' – a 'container' which could be filled with equipment for a range of age groups determined by local people and placed in an appropriate position for up to 3 years. Much discussion took place about this and she agreed to keep us informed.

List of trades people – this would be displayed on all notice boards for ease of access

Strategic Planning

BM talked the members through his draft budget based on previous years figures. It was agreed that a quarterly figure would be sufficient rather than a monthly one, JW and MJ shared their sub committees' 'wish lists' which BM will incorporate in the draft budget plan for next month. BM was thanked for his work on this which will help the future development of the work of each sub committee.

New Locks

These have now been fitted and 19 keys had been issued and signed for leaving just 1 spare. It was agreed that a further 5 would be ordered and kept under lock and key with Sandra for ease of distribution to hirers. It was agreed by all that keys in the community

should be kept to an absolute minimum. At present only licencees and regular hall users had keys and this was accepted as necessary. The door between the skittle alley and the hall was kept locked and only opened for a function when required. There is only 1 key for that door and it is kept behind the bar – making opening up a tedious and long winded operation. The lock has now been replaced by the old front door one and Sandra and Gill have been notified.

Finance Update

BM presented his monthly report. Outstanding issues included:

Gas Bill query – BM has noticed a vast reduction in the bill compared to previous ones and explained that he will follow this through with British Gas

Insurance claim for broken windows – BM had discovered that we were liable for a £250 excess so it was agreed that we would not be making a claim. The insurance is due for renewal this year and we want to be able to compare prices to get a better deal – it was felt that this would not be possible if we had only recently made a claim.

A letter of thanks had been received from Richard Whittaker as a result of our good luck wishes in his new home.

AOB

BS reported that the photocopier was not working in the office and requested that it was mended. It was agreed that the low cost of a replacement meant that it would be more appropriate to purchase a new one. MJ to get another.

JW reminded members of the need to publicise the AGM and display registration forms. As registration had to take place 3 months before the meeting a date was set for June 27 as the next AGM. Registration forms will be placed in the bar within the next couple of weeks.

Flag pole – It was agreed that a flag would be flown and a St George Cross and a Union Flag would be purchased

May Day open meeting – 9 March 7.30 – all welcome

Drop-in exhibition to discuss the village plan – 21 March 5.00-7.00 – Cheese and wine available

BP announced that Clavertots would be sorting out their toys and will liaise with the Respect SC

KP – tabled an application form to join Community Action for the coming year. It was agreed that this organisation had been very useful this year and the subscription would be sent.

BSu – expressed concern about the state of the stage storage. It was agreed that instructions would be displayed alongside a risk assessment for its construction.

The meeting closed at 10.05

A reminder – for anyone reading through these minutes to purchase some Christmas decorations in September when Cadbury often had reduced prices.